

Comprehensive Professional Development Schedule for FY09 cohort for Year 2 in 2009-2010 Updated June 3, 2009

Topic	Overview	Hours
Month 1 (August)		
01-Classroom Management Modules posted July 1	Each group sets professional development dates for the year. Because participants will be starting the year with all technology equipment in place, topics of classroom management, safety, and community building are revisited.	4
Month 2 (September)		
02-Website Enhancement Modules posted August 1	Participants evaluate their classroom website for communication effectiveness and user efficiency. Session addresses web design issues and presents some advanced features of the web editing software.	4
03-Working with Authentic Data Modules posted August 1	Session focuses on how students can access, and retrieve authentic data. Participants are introduced to Excel and how this software can be used by students and teachers as they work with data.	4
04-Peer Visit Teachers Accepting Visitors and related documents posted September 1	Participants visit another eMINTS classroom in the state (if possible). Participants are provided with an observation guide to complete during their visit. Visits are scheduled by teachers and may sometime between the middle of September and the middle of May. In locations where established eMINTS classrooms are not available, specialists should propose alternate experiences or session topics.	6.5 hours (contract time - includes 30 minute meal)
Month 3 (October)		
05- Assessment Modules posted September 1	Session focuses on assessment including types of assessments, creation of data collection tools, organizing and analyzing assessment data and assessment based instruction. Participants design assessment tools using Microsoft Word.	4
06- Interdisciplinary Teaching and Learning Modules posted September 1	Session focuses on what interdisciplinary units are, the benefits to students and how to plan an interdisciplinary unit. During this session participants experience a problem-based interdisciplinary lesson.	4
07-Collaboration Session 1 No modules for this session	Topics for session are determined by participants and facilitator. This session may be used to extend and elaborate on concepts from year 1.	4
Month 4 (November)		
08-Revisiting WebQuests Modules posted October 1	Participants evaluate the instructional design of WebQuests with the eMINTS WebQuest rubric. Revisions are made to personal WebQuests based on evaluation results and critical-friend feedback.	4
09-Collaboration Session 2 No modules for this session	Topics for session are determined by participants and facilitator. This session may be used to extend and elaborate on concepts and unit design presented during the Interdisciplinary Teaching and Learning session.	4
Month 5 (December)		
10-Mapping a Multimedia Project Modules posted November 1	Session addresses the concept of storymapping as a tool for developing multimedia projects that use a variety of media to communicate a message.	4
11-Creating Multimedia Products Modules posted November 1	Session covers guiding students through the process of planning and creating multimedia projects using software such as Microsoft Movie Maker or iMovie.	4

Month 6 (January)		
12-Assessing Student Technology Products Modules posted December 1	Session reviews visual literacy and addresses assessment of multimedia projects. Session presents some advanced features of the PowerPoint software and provides participants with hands-on experience in using these features.	4
13-Lesson Design 1 Modules posted December 1	Session focuses on the development of a lesson based on the eMINTS instructional model. Following the session participants will develop a lesson to use in the classroom.	4
Month 7 (February)		
14-Lesson Design 2 Modules posted January 2	Participants will develop data collection tools for colleagues to use while observing the lesson in progress. Following the lesson the participant will review the collected data, complete a personal analysis of the data and prepare to present analyzed data and personal impressions to a collegial group during the next lesson design session.	4
15-Collaboration Session 3 No modules for this session	Topics for session are determined by participants and facilitator.	4
Month 8 (March)		
16-eMINTS Winter Conference No modules for this session	All-day workshop held in Columbia MO provides participants with an opportunity to work with Dr. Bernie Dodge. Sessions include advanced WebQuest design and other topics of interest to Year 2 and Veteran eMINTS teachers. Out of state participants may propose similar experiences (such as state, regional or national educational technology conferences or seminars) to the eMINTS National Center office for approval.	6.5 hours (contract time - includes 30 minute meal)
17-Online Projects Modules posted February 1	Session introduces participants to the concept of online projects. Participants examine various projects to determine how their students can collaborate beyond classroom walls to complete authentic projects aligned to curriculum standards.	4
Month 9 (April)		
18-Lesson Design 3 Modules posted March 1	A collegial group reviews observation data collected during implementation of the lesson to offer additional critical friend feedback. Revisions are made to the lesson that was analyzed.	4
19-Collaboration Session 4 No modules for this session	Topics for session are determined by participants and facilitator. Materials are available for a variety of topics including additional features in SMART Board and SMART Ideas.	4
Month 10 (May)		
20-Planning for Next Year No modules for this session	Participants and facilitator determine summer professional development topics. This is an opportunity to prepare for next year when participants will no longer have professional development sessions and class visits.	7

Note: The sequence of the eMINTS PD modules and coordination with the equipment installation timeline are very important. The PD and equipment installation schedules are listed by months (month 1, month 2, etc.) to accommodate eMINTS implementations that begin in any calendar month. However, please note that eMINTS PD modules are reviewed, revised and posted annually according to the U.S. fiscal year calendar dates (July, August, etc.) listed. For locations that do not follow the U.S. fiscal year schedule, archived modules are available.

Contact the eMINTS National Center at emints-info@emints.org for more information.